**STAFF MOBILITY FOR TRAINING**[[1]](#endnote-1)

**MOBILITY AGREEMENT**

Planned period of the training activity: from  till *[[2]](#endnote-2)*

Duration (days) – excluding travel days:       [[3]](#endnote-3)

**The staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last name (s)** |  | **First name (s)** |  |
| Seniority[[4]](#endnote-4) |  | Nationality[[5]](#endnote-5) |  |
| Sex [*M/F*] |  | Academic year | 2016/2017 |
| E-mail |  | | |

**The Sending Institution**[[6]](#endnote-6)

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Conservatorio di Musica Stanislao Giacomantonio | | |
| Erasmus code  (if applicable) | I COSENZA03 | Faculty/Department |  |
| Address | Portapiana  Convento di S. Maria delle  Grazie – 87100 - Cosenza | Country/  Country code[[7]](#endnote-7) | Italy |
| Contact person  name and position | Prof. Emanuele Cardi  International Relation Coordinator | Contact person  e-mail / phone | [erasmus@conservatoriodicosenza.it](mailto:erasmus@conservatoriodicosenza.it) |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
| Erasmus code |  |
| Address |  | Country/  Country code |  |
| Contact person  name and position |  | Contact person  e-mail / phone |  |
| Type of enterprise:  NACE code[[8]](#endnote-8) |  | Size of enterprise | >250 employees  <250 employees |

**Section to be completed BEFORE THE MOBILITY**

**Higher Education**

**Mobility Agreement form**

***Participant’s name:***

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training:      

|  |
| --- |
| **Overall objectives of the mobility:** |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |

|  |
| --- |
| **Activities to be carried out:** |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[9]](#endnote-9) this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the sending institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

**Higher Education**

**Mobility Agreement form**

***Participant’s name:***

|  |
| --- |
| **The staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution – Conservatorio di Musica Stanislao Giacomantonio**  Name of the responsible person: Prof. Emanuele Cardi, IRC  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. Inserire il periodo di inizio e fine della mobilità inclusivo del giorno/giorni di viaggio, laddove richiesti.

   Esempio: Attività dal 6 al 13 febbraio 2017. Se si intende farsi riconoscere i due giorni di viaggio bisognerà indicare: from 05/02/2017 to 14/02/2017. Nell’esempio, durante l’attività vi è anche una domenica, che sarà riconosciuta solo laddove l’Istituzione ospitante attesterà nel certificato finale il periodo completo di mobilità (dal 6.2 al 13.2). Se sarà indicato from 06/02/2017 to 13/02/2017 non saranno riconosciuti i giorni di viaggio ma i soli giorni di attività, attestati dal certificato finale. [↑](#endnote-ref-2)
3. Inserire **esclusivamente** il numero dei giorni effettivi di mobilità che dovranno essere attestati dal certificato finale rilasciato dall’Istituzione ospitante. Non vanno conteggiati il numero dei giorni di viaggio (max. 2). [↑](#endnote-ref-3)
4. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-4)
5. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-5)
6. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-6)
7. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-7)
8. The top-level NACE sector codes are available at

   <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-8)
9. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). [↑](#endnote-ref-9)